

**COUNTY OF SULLIVAN INDUSTRIAL DEVELOPMENT AGENCY**

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**GOVERNANCE COMMITTEE ANNUAL MEETING MINUTES**

Monday, December 16, 2024

**I. CALL TO ORDER**

Carol Roig called to order the meeting of the County of Sullivan Industrial Development Agency (IDA) Governance Committee at 9:35 AM in the Legislative Hearing Room of the Sullivan County Government Center, 100 North Street, Monticello, New York 12701.

**II. ROLL CALL**

***Members Present -***

Carol Roig  
Scott Smith

***Members Absent –***

Paul Guenther

***Staff Present –***

Jennifer Flad, Executive Director  
Julio Garaicoechea, Project Manager  
Bethanii Padu, Economic Development Coordinator

***Staff Absent-***

Ira Steingart, Chief Executive Officer

***Others Present –***

None

**III. APPROVAL OF MEETING MINUTES**

On a motion made by Mr. Smith and seconded by Ms. Roig, the Committee approved the minutes of the December 11, 2023 Governance Committee meeting.

**IV. NEW BUSINESS**

As required by State Law, the Committee reviewed and discussed the IDA’s Governance Committee Policy. The Committee agreed that the clause “the governance committee shall review on an annual basis the compensation and benefits for the managing director and other senior Agency officials” should be added to the “Other Responsibilities” section to be consistent with SCFC and TSCILDC Governance Committee policies. On a motion made by Mr. Smith and seconded by Ms. Roig, the motion to amend the policy was carried.

**V. ADJOURNMENT**

There being no further discussion, the meeting was adjourned on a motion made by Ms. Roig and seconded by Mr. Smith at approximately 9:38 AM.

Respectfully submitted:

Bethanii Padu, Economic Development Coordinator